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adopted the Airport Minimum Standards earlier in the agenda, commercial operators at the airport will be required to meet minimum standards for operating their business. Jose stated that one of the requirements set forth in the proposed Minimum Standards is that a commercial operator shall obtain a permit from the City and pay any associated fees.

Jose reported that City Ordinance Chapter 91 addresses airport specific items with section 91.08 addressing specific commercial uses that require a permit from the City. Jose reported that the proposed changes to this section will make the existing ordinance and the newly adopted minimum standards policy similar with respect to the commercial uses allowed at the airport. The changes will remove the commercial uses currently provided for in the City Code and replace them with the ones in the Airport Minimum Standards policy. Jose stated that a new description for each use will also be included with the change. If adopted, a resolution setting the fees will be prepared for adoption at the second reading of the ordinance. Discussion followed on the ordinance and minimum fees.

65-14

Mayor Powell read the title to the above mentioned Ordinance and Alderman Willson moved adoption of the following Resolution:

BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Ordinance No. 1311 entitled an Ordinance Amending Chapter 91 Airport, Section 91.08 Permit Requirement; Fees of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 3rd day of March, 2014 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Zimmerman. After discussion, the question of adoption of the Resolution was put to a vote of the Governing Body and 9 members voted in favor of and 0 members voted in opposition to the motion. Mayor Powell declared the motion adopted.

F. Presentation of the 2013 Annual Fiscal Report

Mike Carlson, Finance Officer, reviewed the 2013 unaudited Financial Report for the City and answered questions of the City Council on the report. Mike noted that the City Council will need to acknowledge receipt of the report and a copy will be sent to the Department of Legislative Audit. The report will be audited by Williams & Company later this year.

66-14

Alderman Zimmerman moved to acknowledge receipt of the 2013 Annual Financial Report. Alderman Grayson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

G. Final Plat of Schmitz Lot 1 and Heine Lot 1, SE 1/4 NE 1/4, 20-92-51

Jose Dominguez, City Engineer, reported on the location of the property to be platted. Jose noted that the property is located in the Joint Jurisdiction Zoning Area that requires the review by the County Planning Commission with recommendation to the City Council. Jose reported the County Planning Commission recommended approval of the plat at their February 24th meeting. Jose stated that the plat meets all of the ordinance requirements and recommended approval.

67-14

After reading the same once, Alderman Davies moved approval of the following plat:

WHEREAS IT APPEARS that the owners thereof have caused a plat to be made of the following described real property: Schmitz Lot 1 and Heine Lot 1, SE 1/4 NE 1/4, 20-92-51, Clay County, South Dakota for approval.

BE IT RESOLVED that the attached and foregoing plat has been submitted to and a report and recommendations thereon made by the Clay County Planning Commission to the City Council of Vermillion which has approved the same.

BE IT FURTHER RESOLVED that the attached and foregoing plat has been submitted to the Governing Body of the City of Vermillion which has examined the same, and it appears that the systems of streets and alleys set

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forth therein conforms to the system of streets and alleys of the existing plat of such city, and that all taxes and special assessments, if any, upon the tract or subdivision have been fully paid and that such plat and survey thereof have been executed according to law, and the same is hereby accordingly approved.

The motion was seconded by Alderman Collier-Wise. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

H. Final Plat of Heine Lot 1, SW 1/4, 21-92-51

Jose Dominguez, City Engineer, reported on the location of the property to be platted. Jose noted that the property is located in the Joint Jurisdiction Zoning Area that requires the review by the County Planning Commission with recommendation to the City Council. Jose reported that the County Planning Commission recommended approval of the plat at their February 24th meeting. Jose stated that the plat meets all of the ordinance requirements and recommended approval.

68-14

After reading the same once, Alderman Zimmerman moved approval of the following plat:

WHEREAS IT APPEARS that the owners thereof have caused a plat to be made of the following described real property: Heine Lot 1, SW 1/4, 21-92-51, Clay County, South Dakota for approval.

BE IT RESOLVED that the attached and foregoing plat has been submitted to and a report and recommendations thereon made by the Clay County Planning Commission to the City Council of Vermillion which has approved the same.

BE IT FURTHER RESOLVED that the attached and foregoing plat has been submitted to the Governing Body of the City of Vermillion which has examined the same, and it appears that the systems of streets and alleys set forth therein conforms to the system of streets and alleys of the existing plat of such city, and that all taxes and special assessments, if any, upon the tract or subdivision have been fully paid and that such plat and survey thereof have been executed according to law, and the same is hereby accordingly approved.

The motion was seconded by Alderman Willson. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

I. Concur with Clay County Commission on chiller bid award

John Prescott, City Manager, reported that, in early summer 2013, the chiller at the Clay County Courthouse failed. John stated that the County rented a chiller for the balance of the cooling season and hired John Dewit as the Mechanical Engineer to develop plans and specifications for bidding the replacement. John noted that the Public Safety Center system remained operational but the air conditioning system in the Public Safety Center has experienced problems in recent years. John stated that the 2013 budget included funding to upgrade and replace parts in the Public Safety Center HVAC system. John stated that the repairs were put on hold when the Courthouse chiller problem developed. As the Courthouse and Public Safety Center are connected, the option of replacing both systems was explored in 2013. John reported that the Council reviewed information on the estimates at the August 5, 2013 noon meeting. John stated that the decision was made to bid the chiller and have the replacement of the air conditioning in the dispatch and IT room in the basement as bid alternates. John stated that the County Commission opened the only bid received from Precision Mechanical of Sioux Falls during their February 25, 2014 meeting. John stated that a breakdown of the bid was included in the packet that has condensing Unit #2 which serves the north half of the Public Safety Center and Condensing Unit #1 which serves the south half of the Public Safety Center as part of the base bid. The base bid was \$175,608. Of this amount, \$38,107 would be the City's responsibility for the work related to replacing Condensing Unit #1. John stated that the bid for Alternate #1 to replace the system

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in Dispatch is \$14,963. This cost would be split between the City and the County. The bid alternate for the IT room in the basement is \$7,977. John noted that the Police Chief and Sheriff are not recommending accepting the IT room alternative. John recommended funding \$38,107 of the base bid for the City portion of condensing unit #1 and alternate #1 for the Dispatch at \$14,963 of which the cost would be split between the City and County. John noted that there are not funds included in the 2014 budget for this project thus the budget will need to be revised with his recommendation to fund this from second penny sales tax. Discussion followed.

69-14

Alderman Willson moved approval of Clay County bid from Precision Mechanical for the City portion of the Public Safety Center chiller bid with the City share of the base bid of \$38,107 and bid alternate #1 for Dispatch at \$14,963 which is split between the City and County. Alderman Ward seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings

A. Light & Power Department pickup truck

Jason Anderson, Assistant City Engineer, stated that the equipment replacement fund budgeted for the replacement of the 2000 Light & Power pickup in 2014. Bids were opened on February 25th with two bids received. The low bid was from Vermillion Ford for \$21,737. Jason recommended accepting the low bid from Vermillion Ford for a 2014 pickup for \$21,737.

Bids: Rasmussen Motors, Inc \$23,113, Vermillion Ford \$21,737

70-14

Alderman Davies moved approval of the low bid of Vermillion Ford for one new 2014 pickup for \$21,737. Alderman Ward seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

B. Sale of surplus Parks and Golf Course equipment

Jason Anderson, Assistant City Engineer, reported that the budget included the replacement of the 2003 Toro Greensmaster 3150 greens mower, 2005 Toro Workman Utility and 2000 Goosen Versa Vac turf sweeper in the 2014 equipment replacement fund. These items were declared surplus, appraised and advertized for sale by sealed bid. There had been some inquiries but no bids were received at the February 25th bid opening. Jason stated that, since the bid opening, contact was made with Midwest Turf & Irrigation who offered to purchase the greens mower for 90% of the appraised value of \$6,750.

Jason reported that staff would also recommend that we continue to market the surplus utility vehicle and turf sweeper, and delay purchasing new replacement equipment until the sale of the surplus equipment. Jason stated that we will also explore options for potential trade-in opportunities if a buyer cannot be located. Discussion followed.

71-14

Alderman Willson moved approval of the sale of the 2003 Toro Greensmaster 3150 greens mower to Midwest Turf & Irrigation for \$6,750 and authorize the sale of the 2005 utility vehicle and 2000 turf sweeper for not less than 90% of appraised value with the purchaser and the amount of the sale would be included in a future Council packet. Alderman Grayson seconded the motion. Discussion followed. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

C. Fuel quotes

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Stern Oil on all three items.

Item 1 - 4,350 gal unleaded 10% ethanol: Stern Oil \$3,2650, Brunick's Service \$3.30; Item 2 - 3,000 gal No. 1 & No. 2 Diesel fuel dyed: Stern Oil \$3.5382, Brunick's Service \$3.58; Item 3 - 1,000 gal No. 1 & No. 2 diesel fuel-clear: Stern Oil \$3.7782, Brunick's Service \$3.87

72-14

Alderman Ward moved approval of the low quote of Stern Oil on all three items. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

10. City Manager's Report

A. John reported that Parks and Recreation Spring Signup is Tuesday, March 4th and

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Thursday, March 6th from 3:30 p.m. to 6:00 p.m. at the Armory. This Signup is for Spring Tumbling/Gymnastics, youth baseball, youth softball and soccer. The Summer Signup is Wednesday, May 7th.

B. John reported that the City will be sending out a survey to randomly selected residents this week as part of the Planning Commission public information gathering process for the Comprehensive Plan update.

C. John reported that petitions for Mayor and City Council seats can be picked up from the City Finance Officer and are due no later than Tuesday, March 25th at 5:00 p.m.

D. John reminded citizens that sidewalks are to be cleared 24 hours after the end of a snow event. John noted that snow should be stored on your property - not across the street on neighbor's yard without permission. John stated that if moved across the street, windrows or piles of snow should not be left on the street.

E. John reported that the traffic signal at the corner of Main and University Street was removed by an accident over the weekend. John stated that a four way stop sign has been placed at the intersection until repair parts can be received. John noted that if the underground wiring was damaged this could take longer.

PAYROLL ADDITIONS AND CHANGES

Street: Tyler Williamson \$15.41/hr; Golf Clubhouse: Tim Christopherson \$8.50/hr, Hannah Downing \$7.50/hr, Connor Larson \$7.25/hr

11. Invoices Payable

73-14

Alderman Davies moved approval of the following invoice:

UNIVERSITY CLEANERS PROFESSIONAL SERVICES 25.00

Alderman Collier-Wise seconded the motion. Alderman Meins requested to abstain. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

74-14

Alderman Davies moved approval of the following invoices:

ALLEGIANTE EMERGENCY SERVICE FIREFIGHTER EQUIPMENT 21,286.55

ARAMARK UNIFORM SERVICES UNIFORM CLEANING 153.30

ARGUS LEADER MEDIA #1085 SUBSCRIPTION 48.00

ASSURED LOCK TOOL & SUPPLY PARTS 445.16

AUDIO EDITIONS BOOK 8.00

AUTOMATIC BUILDING CONTROL ANNUAL INSPECTION 1,593.00

BAKER & TAYLOR BOOKS BOOKS 413.45

BANNER ASSOCIATES, INC PROFESSIONAL SERVICES 10,818.04

BARCO MUNICIPAL PRODUCTS SUPPLIES 137.67

BARNES DISTRIBUTION SUPPLIES 564.32

BARRY BRATTEN SAFETY BOOTS REIMBURSEMENT 59.99

BENJAMIN NELSEN MEALS REIMBURSEMENT 24.00

BEST WESTERN RAMKOTA HOTEL LODGING 939.90

BLACKSTONE AUDIO INC BOOKS 150.00

BORDER STATES ELEC SUPPLY SUPPLIES 153.24

BOUND TREE MEDICAL, LLC SUPPLIES 2,109.50

BOYER TRUCKS PARTS 54.21

BROADCASTER PRESS ADVERTISING 519.27

BTI ACCESS CONTROLS, INC PARTS 235.69

BUTCH'S PROPANE INC PROPANE

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1,790.32 BUTLER MACHINERY CO. PARTS/WARRANTY 13,632.76 CAMPBELL SUPPLY SUPPLIES 452.91 CANNON TECHNOLOGIES, INC PARTS 5,163.46 CASK & CORK MERCHANDISE 1,623.85 CENTURY BUSINESS LEASING COPIER CONTRACT 138.25 CENTURYLINK TELEPHONE 745.82 CHEMCO, INC SUPPLIES 360.01 CITY OF VERMILLION POSTAGE/COPIES 1,182.95 CITY OF VERMILLION UTILITY BILLS 41,972.42 CLAY RURAL WATER SYSTEM WATER USAGE 62.60 CLEVELAND GOLF MERCHANDISE 162.26 CLIMATE SYSTEMS, INC PROFESSIONAL SERVICES 220.00 CLUBHOUSE HOTEL & SUITES LODGING 1,713.00 COLONIAL LIFE ACC INS. INSURANCE 2,918.96 COX AUTO SUPPLY PARTS 573.56 CRYSTAL BRADY GYM MEMBERSHIP REIMBURSEMENT 175.00 CUMMINS CENTRAL POWER, LLC REPAIRS 4,897.92 D-P TOOLS SUPPLIES 15.47 DAKOTA BEVERAGE MERCHANDISE 9,760.16 DAKOTA COUNTY LIBRARY BOOKS 13.99 DAKOTA PC WAREHOUSE COMPUTER/REPAIRS 1,356.83 DAKOTA PUMP INCORP PARTS 136.78 DAKOTA RIGGERS & TOOL SUPPLY SUPPLIES 32.84 DANIELS RESIDENTIAL INC BALER BUILDING 67,050.00 DANKO EMERGENCY EQUIPMENT SUPPLIES 156.97 DELTA DENTAL PLAN INSURANCE 6,440.92 DEMCO SUPPLIES 171.78 DENNIS MARTENS MAINTENANCE 833.34 DEPT OF REVENUE TESTING 195.00 DGR ENGINEERING PROFESSIONAL SERVICES 13,523.69 DRIVERS LICENSE GUIDE CO ID CHECKING GUIDE 62.85 DUANE FULK SAFETY BOOTS REIMBURSEMENT 100.00 DUST TEX SUPPLIES 92.40 ECHO ELECTRIC SUPPLY PARTS 721.52 EDWARD F. HEIBERGER BOOKS 23.98 ELECTRONIC ENGINEERING BATTERIES 160.00 ELLIOTT EQUIPMENT CO SEWER CAMERA SYSTEM 27,390.09 EMERSON MANUFACTURING PARTS 27.06 ENERGY LABORATORIES TESTING 660.00 FARMER BROTHERS CO. SUPPLIES 154.84 FEDEX SHIPPING 11.47 FERGUSON ENTERPRISES, INC PARTS

112.68 FILTERTEC FILTERS 707.47 FULL BLAST ENGINEERING POLICE EQUIPMENT 6,000.00 GALE BOOKS 124.07 GENTLE TOUCH CARPET CARE CLEANING 60.00 GEOTEK ENGINEERING PROFESSIONAL SERVICES 1,599.50 GRAINGER PARTS 313.80 GRAYBAR ELECTRIC LIGHT POLE 2,478.00 GRAYMONT CAPITAL INC CHEMICALS 7,494.25 GREG SIGNS PAINTING 90.00 GREGG PETERS FREIGHT 1,826.50 GREGG PETERS RENT 937.50 GUARANTEE OIL CO INC SUPPLIES 39.96 HAUFF MID-AMERICA SPORTS SUPPLIES 55.00 HD SUPPLY WATERWORKS SUPPLIES 9,805.63 HDR ENGINEERING, INC PROFESSIONAL SERVICES 6,246.42 HELGET SAFETY SUPPLY, INC SUPPLIES 133.71 HENDERSONS ULTIMATE CAR WASH CAR WASH CARD 50.00 HERCULES INDUSTRIES, INC SUPPLIES 316.83 H E R R E N - S C H E M P P BUILDING SUPPLIES 134.21 HY VEE FOOD STORE SUPPLIES 185.77 IN CONTROL, INC PROFESSIONAL SERVICES 260.00 INDEPENDENCE WASTE WASTE HAULING 747.00 INGRAM BOOKS 169.70 INTERNATIONAL CODE COUNCIL SUPPLIES 29.50 INTOXIMETERS SUPPLIES 168.00 ISAAC VOSS MEALS REIMBURSEMENT 140.00 JIM BALLEWEG SAFETY GLASSES REIMBURSEMENT 150.00 JOHN A CONKLING DIST. MERCHANDISE 5,465.59 JOHNSON BROTHERS FAMOUS BRANDS MERCHANDISE 28,852.37 JOHNSON CONTROLS REPAIRS 3,188.43 JOHNSON FEED, INC REPAIRS 695.66 JONES FOOD CENTER SUPPLIES 472.66 JOSE DOMINGUEZ MEALS REIMBURSEMENT 23.00 JOYCE MOORE MILEAGE REIMBURSEMENT 196.10 KALINS INDOOR COMFORT REPAIRS 148.75 KARSTEN MFG CORP MERCHANDISE 1,196.96 LEGGETTE, BRASHEARS & GRAHAM PROFESSIONAL SERVICES 2,936.22 LESSMAN ELEC. SUPPLY CO SUPPLIES 456.00 LINCOLN MUTUAL LIFE INSURANCE 462.40 LOCATORS AND SUPPLIES, INC REPAIRS 1,283.75 LONG RIDER BOOKS BOOKS 611.29 LSC ENVIRONMENTAL